

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

DECEMBER 10, 2018

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on December 10, 2018

President Andy Pushchak called the meeting to order at 7:02 p.m. Mr. Eric Duda, Dr. Bill Hallock, Mr. Josh Paris, Mrs. Julie Pikiwicz, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Mr. Kenneth Berlin, Superintendent, Mrs. Vicki Bendig, Business Administrator and Attorney Christine McClure, Solicitor.

## Roll Call

Jaslene Cage led in the Pledge of Allegiance

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the agenda and the addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

## Agenda

Motion by Dr. Hallock, seconded by Mr. Snippert to approve the meeting minutes of the November 19, 2018 Regular Board Meeting and Policy Committee meeting and the December 3, 2018 Board Reorganization Meeting, Building and Grounds Committee Meeting and Board Work Session. Motion approved by a voice vote with no opposition. Motion carried.

## Meeting Minutes

Mrs. Barboni introduced Jaslene Cage to the Board. Jaslene is a fourth grader at the elementary center. She organized a coat drive to supply coats for those less fortunate. The elementary center collected coats (snow pants, boots and gloves) from October 9<sup>th</sup> through November 20<sup>th</sup> items were put out during Parent-Teacher conferences and other school events so parents could help themselves to items that were available. Dr. Pushchak and Mr. Berlin commended Jaslene on a great job.

## School Reports

No visitors requested addressing the board.

## Visitors & Citizens

Mr. Berlin wished everyone a Happy Holiday but had no official report this evening.

## Superintendent's Report

Motion by Mr. Pushchak, seconded by Mrs. Pikiwicz to approve the following reports, payments and invoices as presented:

## Business Administrator's Report

- Revenue & Expenditure Reports for November
  - [General Fund](#): \$11,488,583.88
  - [Cafeteria Report](#): \$(18,442.46)
- Checks and Invoices
  - [Exhibit A1](#) Checks Already Written: \$13,173.53
  - [Exhibit A2](#) Checks Already Written: \$2,953.76
  - [Exhibit A3](#) General Fund Bills: \$363,968.57

- [Exhibit B](#) Cafeteria Bills: \$25,563.33
- Exhibit B1 Cafeteria Checks Already Written:
- [Exhibit D](#) SHS Activity Fund Report: \$67,936.22

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Snippert, seconded by Dr. Hallock to approve the Guaranteed Energy Savings Performance Contract to replace the WAMS HVAC and Mechanicals funded out of the Capital Projects Fund as outlined in [Exhibit E](#). In a roll call vote Mr. Snippert, Mrs. Thayer-Zacks, Mr. Duda, Dr. Hallock, Mr. Paris, Mrs. Pikiewicz, Mr. Pushchak, Mrs. Sandberg and Dr. Pushchak voted to approve the contract. Motion carried.

**Guaranteed Energy Savings Performance Contract**

Motion by Mrs. Sandberg, seconded by Mr. Snippert to approve the following:

- An Extended Disability Leave of Absence for Carol Cook effective December 19, 2018.
- The resignation of Christine Fry as Support Aide Extra-Curricular Activities effective December 13, 2018.
- Vicki Bendig to attend PASBO Annual Conference on March 5-8, 2019 in Hershey, PA at an estimated cost of \$1,247.47. Funds from Business Administrator Conferences/Dues.

**Leave Request**

**Resignation**

**Conference Request**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Pikiewicz, seconded by Mr. Snippert to approve the second reading of the following policies as outlined:

- Policy 006\_ – Meetings ([Exhibit F](#))
- Policy 108 – Adoption of Textbooks ([Exhibit G](#))
- Policy 210.1 – Administration of Asthma Inhalers/Epinephrine Auto-Injectors ([Exhibit H](#))
- Policy 246 – School Wellness ([Exhibit I](#))
- Policy 311\_ – Reduction of Staff ([Exhibit J](#))
- Policy 704 – Maintenance ([Exhibit K](#))
- Policy 806 – Child Abuse ([Exhibit L](#))
- Policy 808\_ – Food Service ([Exhibit M](#))
- Policy 810\_ – Transportation ([Exhibit N](#))
- Policy 810.1 – School Bus Drivers and Companies ([Exhibit O](#))
- Policy 810.3 – School Vehicle Drivers ([Exhibit P](#))
- Policy 818 – Contracted Services Personnel ([Exhibit Q](#))

**Second Reading Policies**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Pikiewicz, seconded by Mrs. Sandberg to approve the deletion of [Policy 210.2](#) – Possession/Use of Epinephrine Auto-Injectors ([Exhibit R](#)).

**Deletion of Policy 210.2**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Hallock, seconded by Mr. Snippert to approve the renewal of the Memorandum of Agreement between the United States Air Force and Wattsburg Area School District as outlined in [Exhibit S](#).

**Air Force JROTC Agreement**

Motion by Mr Duda, seconded by Mr. Pushchak to approve the transportation requests and ratification of field trips since last meeting

**Transportation Requests**

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Emotional Support K-6	Monday, December 17, 2018	Edinboro University Wendy's	\$560.00	Special Education
National Honor Society	January 2019 TBD	ANNA Shelter Wendy's or Arby's	\$225.00	Student Activities

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Thayer-Zacks to approve the following:

- The additions to the WASD Volunteer List as outlined.
 

Thomas Banks	Amanda Hurd	Kelly Nies
Amy Bobrowicz	Shelly Hull	Holly Propst
Shelly Capron-Barber	Harriet Langer	Evita Salles
Nichole Hanson	James Nies	Christina Yeaney
- Savannah Anderton as the Assistant Cheerleading Advisor for the 2018-2019 school year at step 1

**Volunteer List**

**Athletic Appointment**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Snippert, seconded by Mrs. Sandberg to approve the Raptor/WASD Visitor Procedures as outlined in [attachment 1](#). Motion approved by a voice vote with no opposition. Motion carried.

**Raptor Visitor Procedures**

Dr. Hallock reported the next ECTS Joint Operating Committee meeting is Tuesday, December 18<sup>th</sup> so there is no report this evening.

**Erie Co. Technical School**

Dr. Pushchak also reported that Tri-County Intermediate Unit Board is scheduled meet on December 19<sup>th</sup> so he will have a report in January.

**Northwest Tri-County IU**

During Board Dialogue and Correspondence, Dr. Pushchak wished the Board and audience a Merry Christmas.

Motion to adjourn by Mr. Duda, seconded by Mrs. Thayer-Zacks, the meeting adjourned at 7:19 PM.

**Adjournment**

Signature on File  
 Vicki Bendig  
 School Board Secretary